

Allied Home Services, Inc

*Current Employment Opportunities
As of April 3, 2019*

Position: PERSONAL CARE ATTENDANT

Position Summary: The Personal Care Attendant provides services as assigned by the Manager of Allied Home Services Inc., and performs other tasks that contribute to the client's comfort and safety in the home.

Qualifications:

- Age requirement of at least 18 years
- Demonstrate ability to read, write, and follow a service plan and document tasks performed.
- Be self-directed and work with minimal supervision
- Demonstrate dependability, tact, patience, and the ability to follow instructions.
- Demonstrate good interpersonal communication skills.
- Have experience in cooking, cleaning, laundry, and shopping

Essential Functions/Areas of Accountability

1. Functions within the limitations of the individual assignment/client service plan
2. Attends to the client's requests promptly
3. Provides companionship, socialization, and housekeeping services
4. Assists the client with
 - a. Bathing and personal hygiene
 - b. Using the toilet
 - c. Dressing and grooming
 - d. Feeding, including preparation and cleanup and assisting meal planning and purchase of food.
5. Assists client to live in a clean and safe environment.
 - a. Cleans bathrooms and kitchen, including stove and refrigerator
 - b. Personal errands, per client and Agency request

- c. Laundry
- d. Vacuuming and dusting
- e. Mopping Floors
- f. Changing bed linens

6. Assists with medications by providing reminders or cues to take medication, the opening of preset medication containers and providing assistance in the handling or ingesting of supplements, non-controlled substance medications, including eye drops, herbs, supplements, and over-the-counter medications in certain circumstances as directed.

7. Knows and follows infection control policies including proper hand washing techniques

8. Maintains appropriate communication with the Manager of Allied Home Services, Inc. and supervisor (written and verbal) and with all members of AHSI team.

9. Documents services provided accurately

10. Treats clients and families with respect. Maintains confidentiality.

11. Accepts and fulfills assignments with AHSI. Exercises judgment in accepting

12. Attends required education programs per AHSI policy.

APPLY TODAY!

1. Read and review the online application directions
2. Download or print the application from website
3. Or, complete and submit the online application to office email address.

VERIFICATION

Is Mandatory and a fee will be assessed if hired.

INCOMPLETE APPLICATIONS

Will not be considered!